

POLICIES

ADMISSIONS POLICY

2024-2025

VOGUE College of Fashion is committed to recruiting high-quality students by identifying merit and potential and ensuring that its admissions process is fair and transparent.

The College Admission Policy is closely linked to the College's Equal Opportunities Policy where the College is committed to the elimination of unlawful discrimination and to the promotion of equality of opportunity for students and prospective students in all its functions. It is also linked to the Students with Disabilities Policy where the College is committed to promoting full participation for disabled students in all aspects of the academic and social life of the College. VOGUE College of Fashion is located in a historic Georgian building at Bedford Square in Central London. Our campus comprises a Grade I listed building dating to the late 18th Century which is currently not fully accessible to wheelchair users. We are committed to improving the accessibility of our premises, and we appreciate your patience and understanding while we work toward this important goal. Some teaching activities may take place at other venues in central London, which have varying levels of accessibility. If you have specific questions about the accessibility of our campus, either as a visitor or prospective student, please do not hesitate to contact us at DHylland@voguecollege.com

This policy is consistent with good admissions practice in higher education, as defined in the Quality Assurance Agency's UK Quality Code, Chapter B2: Recruitment, selection and admission to higher education, UKVI requirements, validation requirements and complies with current legislation affecting the admission of students.

The application process for our VOGUE Certificates, VOGUE Diploma, and VOGUE Fashion Foundation Programme consists of two stages:

1. The first stage of the application process is to complete the Online Application Form. This form can be found on our website within each course information page using the Apply Now button and asks students to fill out their personal details including their name, age, country of residence and nationality (they must upload their passport), as well as their educational history, work experience, and language skills (copy of IELTS score or other relevant language exam to be uploaded). They are also asked to write a 500-word personal statement outlining their academic interests and reasons for applying to the College.

For our VOGUE Diploma and Fashion Foundation, we also ask our applicants to submit a portfolio (examples of their work)

2. At this stage, the Admissions Team will assess whether a candidate satisfies the entry requirements and determines their suitability for the course they are applying for.

Entry Requirements

Applicants for our **VOGUE Fashion Foundation Programme** will be expected to have completed the above application process, to have a good command of the English language and to have achieved the following qualification level:

- Passes in five subjects at UK GCSE Grade C (4) or above, or equivalent international qualifications.

International applicants will require a CEFR Level B2 in a standardised English language test e.g. IELTS Academic for UKVI Level 6.0 with a minimum of 5.5 in each component (reading, writing, listening and speaking).

VOGUE College of Fashion also takes into consideration a range of alternative equivalent qualifications, so applicants are welcome to apply if they meet these academic standards.

Applicants must be 18 years on 1st September at the start of the academic year in which their chosen course's start date falls in.

Applicants for our **VOGUE Diploma in Fashion Communication** will be expected to have completed the above application process, to have a good command of the English language and to have achieved the following qualification level:

- A minimum of 96 UCAS tariff points from one, or a combination, of the following full RQF Level 3 qualifications:
 - Three A-Levels
 - Vogue Fashion Foundation Programme
 - At least grades Merit, Merit, Merit at BTEC Extended Diploma
 - Access Diploma
 - Access to HE Diploma
 - an equivalent full Level 3 qualification

or an equivalent international qualification

International applicants will require a CEFR Level B2 in a standardised English language test e.g. IELTS Academic for UKVI Level 6.0 with a minimum of 5.5 in each component (reading, writing, listening and speaking).

VOGUE College of Fashion also takes into consideration a range of alternative equivalent qualifications, so applicants are welcome to apply if they meet these academic standards.

Applicants must be 18 years on 1st September at the start of the academic year in which their chosen course's start date falls in.

Applicants for our **VOGUE Certificates** will be expected to have completed the application process and to have a good command of the English language, and to have achieved the following qualification level:

- A minimum of 96 UCAS tariff points from one, or a combination, of the following full RQF Level 3 qualifications:
 - Three A-Levels
 - Vogue Fashion Foundation Programme
 - At least grades Merit, Merit, Merit at BTEC Extended Diploma
 - Access Diploma
 - Access to HE Diploma
 - an equivalent full Level 3 qualification

or an equivalent international qualification

International applicants will require a CEFR Level B2 in a standardised English language test e.g. IELTS Academic for UKVI Level 6.0 with a minimum of 5.5 in each component (reading, writing, listening and speaking).

VOGUE College of Fashion also takes into consideration a range of alternative equivalent qualifications, so applicants are welcome to apply if they meet these academic standards.

Applicants must be 18 years on 1st September at the start of the academic year in which their chosen course's start date falls in.

The application process for our BA (Hons) Fashion Communication & Industry Practice degree programme consists of three stages:

1. The first stage of a direct application to the College is to complete the Online Application Form. This form can be found on our website within the BA course information page using the 'Apply Now' button, and asks students to fill out their

personal details, including their name, age, country of residence, nationality, educational history, work experience and language skills; they must upload a copy of their passport, their educational transcripts/certificates, relevant English language test results. They are also asked to write and submit a 500-word personal statement outlining their academic interests, career aspirations and reasons for applying to the College, and submit a portfolio of written and creative work.

Students can also apply to the College via [UCAS](#), submitting their supporting evidence documents to us by email at admissions@voguelcollege.com.

2. After an application has been submitted, the Admissions Team will review it and decide whether to invite the candidate for an interview. If any supporting documents are missing from a submitted application, applicants will not be progressed to the interview stage until these have been submitted.
3. The Programme Director or a member of the academic team will interview the applicant online. Interview days will be scheduled at fixed points throughout the year, and candidates will be invited to book an interview on one of these; the dates offered to applicants will be their only opportunity to attend an interview, and they should do their utmost to avoid cancelling an interview. An interview will last for approximately 30 minutes. The interviewer will complete an Interview Feedback Form following the interview session, where the candidate's knowledge, experience and skills will be assessed. This form facilitates discussion on the individual's suitability for the course between the interviewer and the Admissions Team.

Entry Requirements:

All applicants must complete the three stages of the application process, meet our English Language requirements, and be 18 years or older by the start of the course. Applicants will need to have achieved:

- a minimum of 96 UCAS tariff points from one, or a combination, of the following full RQF Level 3 qualifications:
- Three A-Levels
- Vogue Fashion Foundation Programme
- At least grades Merit, Merit, Merit at BTEC Extended Diploma
- Access Diploma
- Access to HE Diploma
- an equivalent full Level 3 qualification

or an equivalent international qualification.

International applicants will require a CEFR Level B2 in a standardised English language test e.g. IELTS Academic for UKVI Level 6.0 with a minimum of 5.5 in each component (reading, writing, listening and speaking).

VOGUE College of Fashion also takes into consideration a range of alternative equivalent qualifications, so applicants are welcome to apply if they meet these academic standards.

Applicants must be 18 years on 1st September at the start of the academic year in which their chosen course's start date falls in.

The application process for our MA Fashion Journalism & Editorial Direction and MA Creative Direction for Fashion Media consists of three stages:

1. The first stage of a direct application to the College is to complete the Online Application Form. This form can be found on our website within each MA course information page using the 'Apply Now' button, and asks students to fill out their personal details, including their name, age, country of residence, nationality, educational history, work experience and language skills; they must upload a copy of their passport, their educational transcripts/certificates, relevant English language test results. They are also asked to write and submit a 500-word personal statement outlining their academic interests, career aspirations and reasons for applying to the College, and submit a portfolio of written and creative work.
2. After an application has been submitted, the Admissions Team will review it and decide whether to invite the candidate for an interview. If any supporting documents are missing from a submitted application, applicants will not be progressed to the interview stage until these have been submitted.

3. The Programme Director or a member of the academic team will interview the applicant online, and they should do their utmost to avoid cancelling an interview. An interview will last for approximately 30 minutes. The interviewer will complete an Interview Feedback Form following the interview session, where the candidate's knowledge, experience and skills will be assessed. This form facilitates discussion on the individual's suitability for the course between the interviewer and the Admissions Team.

Entry Requirements:

All applicants must complete the three stages of the application process, meet our English Language requirements, and be 18 years or older by the start of the course. Applicants will need to have achieved:

- home applicants will need to have achieved an undergraduate degree at 2.2 or above
- international applicants will need to have achieved an undergraduate degree, equivalent to a 2.2 or above

Applicants must be 18 years on 1st September at the start of the academic year in which their chosen course's start date falls in.

International applicants will require a CEFR Level B2 in a standardised English language test e.g. IELTS Academic for UKVI Level 6.5 with a minimum of 6.0 in each component (reading, writing, listening, and speaking).

The application process for the MA Fashion Communication, MA International Luxury Business, and MA Entrepreneurship: Fashion & Creative Industries consists of three stages:

1. The first stage of a direct application to the College is to complete the Online Application Form. This form can be found on our website within each MA course information page using the 'Apply Now' button, and asks students to fill out their personal details, including their name, age, country of residence, nationality, educational history, work experience, and language skills; they must upload a copy of their passport, their educational transcripts/certificates, relevant English language test results. They are also asked to write and submit a 1,000-word personal statement outlining their academic interests, career aspirations, and reasons for applying to the College.
2. After submitting the application form for one of the MAs, the Admissions Manager will review a candidate's application and decide whether to invite them for an interview.
3. The Programme Director or a member of the academic team will interview the applicant online, and they should do their utmost to avoid cancelling an interview. An interview will last for approximately 30 minutes. The interviewer will complete an Interview Feedback Form following the interview session, where the candidate's knowledge, experience, and skills will be assessed. This form facilitates discussion on the individual's suitability for the course between the interviewer and the Admissions Team.

Entry Requirements:

All applicants must complete the three stages of the application process, meet our English Language requirements, and be 18 years or older by the start of the course. Applicants will need to have achieved:

- home applicants will need to have achieved an undergraduate degree at 2.2 or above
- international applicants will need to have achieved an undergraduate degree, equivalent to a 2.2 or above

Applicants must be 18 years on 1st September at the start of the academic year in which their chosen course's start date falls in.

International applicants will require a CEFR Level B2 in a standardised English language test e.g. IELTS Academic for UKVI Level 6.5 with a minimum of 6.0 in each component (reading, writing, listening, and speaking).

Commitment to Fairness, Transparency and Consistency

To ensure a fair and consistent admissions process, VOGUE College of Fashion will ensure that the following principles are adhered to:

1. All courses will clearly state their entry criteria, including academic qualifications, along with appropriate experience and skills required for entry.
2. Entry criteria will be easily accessible through our website and prospectus. Applicants will be informed in general terms how they can demonstrate their achievements and motivation to study.
3. Where courses include interviews or tests as part of their selection criteria, we will make this explicit to candidates, and provide details on how the interviews will be conducted and the criteria used to select successful candidates.

Record Keeping Duties

VOGUE College of Fashion will keep admissions documentation for all students who enrol at the College for the duration of their studies and for six years after.

International Students

As part of the College's Student Visa Sponsor responsibilities, VOGUE College of Fashion and its parent company are required to view and maintain copies of all international students' current passports and visas (valid for study at VOGUE College of Fashion) along with qualification documents (including certified translations if these are not in English) based on which admission was granted to the College.

VOGUE College of Fashion undertakes these checks as part of the registration process upon arrival. We cannot permit an international student to enrol at the College without undertaking this process. In addition to the documentation required as part of our Student Visa Sponsor Licence commitments, we will also store any other documentation sent to us in support of an application.

Staff Development

The College is committed to ensuring that all those involved in recruitment and admissions are competent to undertake their roles and responsibilities.

Staff participate in national agendas through membership of various professional bodies, through workshops and conferences, and are committed to sharing good practices locally and with collaborative partners.

Complaints for Admissions Process

The College endeavours to be fair, courteous and respectful in our interactions with applicants and offer-holders. Moreover, we aim to provide accurate, intelligible, unambiguous and timely information in order that applicants can make informed decisions about their applications to our courses. We recognise, however, that on occasion, applicants may be dissatisfied with their experience or feel that material information provided is inadequate or misleading. We also recognise that there may be occasions when applicants may consider that the College has not adhered to its Policy. In such cases they can use this procedure. The procedure contains three stages:

- Stage 1: Informal stage
- Stage 2: Formal stage
- Stage 3: Formal review stage

The College's full Admissions Appeals & Complaints Policy can be found on our website here

Monitoring & Review

The Admissions Policy is reviewed annually by the Admissions Manager for approval by the Academic Standards Committee.